FORM
LB-1

# NOTICE OF BUDGET HEARING: CITY OF ELGIN

A meeting of the **Elgin City Council** will be held on **June 19, 2001 at 7:00 P.M.** The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2001 as approved by the Budget Committee.

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the City Hall, 180 N 8th, between the hours of 8:30 A.M. and 5:00 P.M. Mon.-Thru. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year.

| Union County | **City of Elgin** | Berta Churchill, Mayor | (541) 437-2253 |
|---|---|---|---|

## FINANCIAL SUMMARY

| | TOTAL OF ALL FUNDS | Adopted Budget This year 2000 - 2001 | Approved Budget Next Year 2001-2002 |
|---|---|---|---|
| **Anticipated Requirements** | 1. Total Personal Services | 414,942 | 418,251 |
| | 2. Total Materials and Supplies | 865,084 | 804,678 |
| | 3. Total Capital Outlay | 215,120 | 1,794,830 |
| | 4. Total Debt Service | 176,460 | 172,600 |
| | 5. Total Transfers | 352,850 | 508,990 |
| | 6. Total Contingencies | 202,232 | 310,928 |
| | 7. Total All Other Expenditures and Requirements | 0 | 0 |
| | 8. Total Unappropriated Ending Fund Balance | 29,700 | 103,400 |
| | 9. **Total Requirements** - add lines 1 through 8 | **2,256,388** | **4,113,677** |
| **Anticipated Resources** | 10. Total Resources Except Property Taxes | 1,995,726 | 3,839,607 |
| | 11. Total Property Taxes Estimated to be Received | 260,662 | 274,070 |
| | 12. **Total Resources - add lines 10 and 11** | **2,256,388** | **4,113,677** |
| **Estimated Ad Valorem Property Taxes** | 13. Total Property Taxes Estimated to be Received (line 11) | 260,662 | 274,070 |
| | 14. Plus: Estimated Property Taxes Not to be Received | | |
| | A. Loss Due to Constitutional Limits | 15,000 | 9,000 |
| | B. Discounts Allowed. Other Uncollected Amounts | 15,190 | 17,800 |
| | 15, Total Tax Levied - add lines 13 and 14 | **290,852** | **300,870** |
| **Tax Levies By Type** | | Rate / Amount | Rate / Amount |
| | 16. Permanent Rate Limit Levy (rate limit 6.9383) | **6.9383** | **6.9383** |
| | 17. Local Option Taxes | 0 | 0 |
| | 18. Levy for Bonded Debt or Obligations | **39,950** | **44,170** |

### STATEMENT OF INDEBTEDNESS

| | Debt Outstanding; As Summarized **Below** | Debt Authorized, Not Incurred; **None** |
|---|---|---|
| **Long-Term Debt** | Estimated Debt Outstanding at the Beginning of the Budget Year | Estimated Debt Authorized, Not Incurred at the beginning of the Budget Year |
| | July 1. 2000-2001 Approved Budget Year | July 1, 2000-2001 Approved Budget Year |
| **Bonds** | 462,558 | 1,175,000 |
| **Total Indebtedness** | 462,558 | 1,175,000 |

| FORM LB-3 | FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED | | |
|---|---|---|---|
| **GENERAL FUND** | Actual Data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget Next year 2001-02 |
| 1. Total Personal Services | 365,403 | 411,243 | 414,251 |
| 2. Total Materials and Supplies | 121,795 | 258,369 | 233,433 |
| 3. Total Capital Outlay | 8,547 | 17,000 | 16,150 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 30,000 | 35,500 | 107,100 |
| 6. Total Contingencies | | 178,282 | 149,413 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 328,814 | 0 | 0 |
| 9. Total Requirements - add lines 1 through 8 | **854,559** | **900,394** | **920,347** |
| 10. Total Resources Except Property Taxes | 634,032 | 675,691 | 686,347 |
| 11. Total Property Taxes Estimated to be Received | 220,527 | 224,702 | 234,000 |
| 12. Total Resources - add lines 10 and 11 | **854,559** | **900,393** | **920,347** |
| 13. Total Property Taxes Estimated to be Received (line 11) | | 224,702 | 234,000 |
| 14. Plus: Estimated Property Taxes not to be received | | | |
| A. Loss Due to Constitutional Limits | | 15,000 | 9,000 |
| B. Discounts Allowed. Other Uncollected Amounts | | 11,200 | 13,700 |
| 15. Total Tax Levied - add lines 13 and 14 | | 250,902 | 256,700 |
| | | rate | rate |
| 16. Permanent Rate Limit Levy (rate limit 6.9383) | | 6.9383 | 6.9383 |
| 17. Local Option Taxes | | 0 | 0 |
| 18. Levy for Bonded Debt or Obligations | | 0 | 0 |
| **WATER DEBT FUND** | Actual Data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget Next year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Supplies | 0 | 0 | 0 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 39,660 | 69,810 | 118,020 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 14,231 | 0 | 50,000 |
| 9. Total Requirements - add lines 1 through 8 | **53,891** | **69,810** | **168,020** |
| 10. Total Resources Except Property Taxes | 17,774 | 33,850 | 127,950 |
| 11. Total Property Taxes Estimated to be Received | 36,117 | 35,960 | 40,070 |
| 12. Total Resources - add lines 10 and 11 | **53,891** | **69,810** | **168,020** |
| 13. Total Property Taxes Estimated to be Received (line 11) | | 35,960 | 40,070 |
| 14. Plus: Estimated Property Taxes not to be received | | | |
| A. Loss Due to Constitutional Limits | | 0 | 0 |
| B. Discounts Allowed. Other Uncollected Amounts | | 3,990 | 4,100 |
| 15. Total Tax Levied - add lines 13 and 14 | | 39,950 | 44,170 |
| | | amount | amount |
| 16. Permanent Rate Limit Levy (N/A) | | 0 | 0 |
| 17. Local Option Taxes | | 0 | 0 |
| 18. Levy for Bonded Debt or Obligations | | 39,950 | 44,170 |

| FORM LB-4 UNIT | GENERAL FUND —— SUMMARY OF ORGANIZATION | | |
|---|---|---|---|
| **Department - ADMINISTRATION** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 72,619 | 77,207 | 80,126 |
| 2. Total Materials and Services | 8,974 | 11,550 | 10,430 |
| 3. Total Capital Outlay | 860 | 2,500 | 1,150 |
| 4. Total Requirements | 82,453 | 91,257 | 91,706 |
| **Department - POLICE** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 126,416 | 146,770 | 152,330 |
| 2. Total Materials and Services | 19,084 | 21,380 | 19,010 |
| 3. Total Capital Outlay | 817 | 3,000 | 500 |
| 4. Total Requirements | 146,317 | 171,150 | 171,840 |
| **Department - AMBULANCE** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 10,805 | 12,996 | 11,171 |
| 2. Total Materials and Services | 7,662 | 13,020 | 11,800 |
| 3. Total Capital Outlay | 2,911 | 5,000 | 4,500 |
| 4. Total Requirements | 21,378 | 31,016 | 27,471 |
| **Department - LIBRARY** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 17,887 | 20,118 | 20,800 |
| 2. Total Materials and Services | 12,619 | 13,318 | 13,360 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Requirements | 30,506 | 33,436 | 34,160 |
| **Dept - MUNICIPAL COURT** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 4,576 | 4,877 | 7,028 |
| 2. Total Materials and Services | 2,690 | 2,790 | 3,930 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Requirements | 7,266 | 7,667 | 10,958 |
| **Department - SOLID WASTE** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2000-02 |
| 1. Total Personal Services | 7,987 | 9,056 | 9,038 |
| 2. Total Materials and Services | 16,206 | 16,070 | 19,600 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Requirements | 24,193 | 25,126 | 28,638 |
| **Department - PUBLIC WORKS -** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 115,778 | 127,534 | 133,758 |
| 2. Total Materials and Services | 0 | 0 | 0 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Requirements | 115,778 | 127,534 | 133,758 |
| **NON - DEPARTMENTAL** | Actual data Last Year 1999-00 | Adopted Budget This Year 2000-01 | Approved Budget 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 49,549 | 172,756 | 165,303 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 30,000 | 35,500 | 107,100 |
| 6. Total All Other Requirements | 0 | 0 | 0 |
| 7. Total Requirements | 79,549 | 208,256 | 272,403 |

| FORM LB-2 | FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED | | |
|---|---|---|---|
| **STREET Fund** | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| I. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 44,781 | 29,700 | 36,420 |
| 3. Total Capital Outlay | 0 | 43,000 | 68,600 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 33,176 | 80,030 | 45,180 |
| 6. Total Contingencies | | 6,050 | 14,000 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 99,461 | 0 | 0 |
| 9. Total Requirements | 177,418 | 158,800 | 164,200 |
| 10. Total Resources | 177,418 | 158,800 | 164,200 |
| **WATER Fund** | Actual Data Last Year1999-00 | Adopted Budget Next Year 2000-01 | Adopted Budget Next Year 2001-02 |
| I. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 42,312 | 47,000 | 55,940 |
| 3. Total Capital Outlay | 4,604 | 10,900 | 12,750 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 106,035 | 116,100 | 137,900 |
| 6. Total Contingencies | | 10,900 | 3,000 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 31,153 | 0 | 0 |
| 9. Total Requirements | 184,104 | 184,900 | 209,590 |
| 10. Total Resources | 184,104 | 184,900 | 209,590 |
| **SEWER Fund** | Actual Data Last Year1999-00 | Adopted Budget Next Year 2000-01 | Adopted Budget Next Year 2001-02 |
| I. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 24,809 | 30,300 | 33,455 |
| 3. Total Capital Outlay | 4,686 | 4,900 | 12,035 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 102,668 | 112,200 | 125,160 |
| 6. Total Contingencies | | 7,000 | 6,000 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 25,210 | 0 | 0 |
| 9. Total Requirements | 157,373 | 154,400 | 176,650 |
| 10. Total Resources | 157,373 | 154,400 | 176,650 |
| **WATER RESERVE Fund** | Actual Data Last Year1999-00 | Adopted Budget Next Year 2000-01 | Adopted Budget Next Year 2001-02 |
| I. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 11,800 | 251,000 | 218,050 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 40,000 | 0 |
| 5. Total Transfers | 0 | 0 | 56,950 |
| 6. Total Contingencies | | 0 | 837,950 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 266,224 | 0 | 0 |
| 9. Total Requirements | 278,024 | 291,000 | 1,112,950 |
| 10. Total Resources | 278,024 | 291,000 | 1,112,950 |

| FORM LB-2 | FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED | | |
|---|---|---|---|
| **SEWER DEBT Fund** | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 0 | 0 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 33,806 | 33,150 | 32,480 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 14,325 | 550 | 16,000 |
| 9. Total Requirements | 48,131 | 33,700 | 48,480 |
| 10. Total Resources | 48,131 | 33,700 | 48,480 |
| **SEWER RESERVE Fund** | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 164,300 | 216,880 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 33,500 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 167,319 | 0 | 0 |
| 9. Total Requirements | 167,319 | 197,800 | 216,880 |
| 10. Total Resources | 167,319 | 197,800 | 216,880 |
| **STATE REVENUE SHARING Fund** | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 1,950 | 3,700 | 4,000 |
| 2. Total Materials and Services | 155 | 1,500 | 1,500 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 9,600 | 9,000 | 7,700 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 2,772 | 0 | 0 |
| 9. Total Requirements | 14,477 | 14,200 | 13,200 |
| 10. Total Resources | 14,477 | 14,200 | 13,200 |
| **EMS VEHICLE RESERVE Fund** | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 0 | 0 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 16,780 | 23,700 | 37,400 |
| 9. Total Requirements | 16,780 | 23,700 | 37,400 |
| 10. Total Resources | 16,780 | 23,700 | 37,400 |

| FORM LB-2 | FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED | | |
|---|---|---|---|
| PUBLIC WORKS EQUIP RESERVE Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 0 | 0 |
| 3. Total Capital Outlay | 10,000 | 37,500 | 17,300 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 27,147 | 0 | 0 |
| 9. Total Requirements | 37,147 | 37,500 | 17,300 |
| 10. Total Resources | 37,147 | 37,500 | 17,300 |
| GENERAL FUND VEHICLE RESERVE Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 0 | 0 |
| 3. Total Capital Outlay | 0 | 0 | 7,670 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 2,845 | 5,450 | 0 |
| 9. Total Requirements | 2,845 | 5,450 | 7,670 |
| 10. Total Resources | 2,845 | 5,450 | 7,670 |
| STREET IMPROVEMENT DISTRICT Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 57,650 | 0 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 29,000 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 4,829 | 0 | 0 |
| 9. Total Requirements | 4,829 | 57,650 | 29,000 |
| 10. Total Resources | 4,829 | 57,650 | 29,000 |
| BICYCLE/FOOTPATH Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 755 | 0 |
| 3. Total Capital Outlay | 1,788 | 0 | 1,455 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 9. Total Requirements | 1,788 | 755 | 1,455 |
| 10. Total Resources | 1,788 | 755 | 1,455 |

| FORM LB-2 | FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED | | |
|---|---|---|---|
| 9-1-1 TAX Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 7,415 | 9,010 | 9,000 |
| 3. Total Capital Outlay | 0 | 0 | 0 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 9. Total Requirements | 7,415 | 9,010 | 9,000 |
| 10. Total Resources | 7,415 | 9,010 | 9,000 |
| NDUSTRIAL PARK - Debt Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | | | 0 |
| 2. Total Materials and Services | | | 0 |
| 3. Total Capital Outlay | | | 0 |
| 4. Total Debt Service | | | 22,100 |
| 5. Total Transfers | | | 0 |
| 6. Total Contingencies | | | 0 |
| 7. Total All Other Expenditures and Requirements | | | 0 |
| 8. Total Unappropriated Ending Fund Balance | | | 0 |
| 9. Total Requirements | | | 22,100 |
| 10. Total Resources | | | 22,100 |
| HUN-A-HA RV PARK Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | 0 | 0 | 0 |
| 2. Total Materials and Services | 0 | 4,500 | 0 |
| 3. Total Capital Outlay | 12,814 | 37,520 | 440,000 |
| 4. Total Debt Service | 0 | 0 | 0 |
| 5. Total Transfers | 0 | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | 0 | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | 23,044 | 0 | 0 |
| 9. Total Requirements | 36,858 | 42,020 | 440,000 |
| 10. Total Resources | 36,858 | 42,020 | 440,000 |
| INDUSTRIAL PARK Fund | Actual Data Last Year1999-00 | Budget This Year 2000-01 | Adopted Budget Next Year 2001-02 |
| 1. Total Personal Services | | 0 | 0 |
| 2. Total Materials and Services | | 11,000 | 0 |
| 3. Total Capital Outlay | | 0 | 519,435 |
| 4. Total Debt Service | | 0 | 0 |
| 5. Total Transfers | | 0 | 0 |
| 6. Total Contingencies | | 0 | 0 |
| 7. Total All Other Expenditures and Requirements | | 0 | 0 |
| 8. Total Unappropriated Ending Fund Balance | | 0 | 0 |
| 9. Total Requirements | | 11,000 | 519,435 |
| 10. Total Resources | | 11,000 | 519,435 |